### **CHAPTER 18:- E-WAY BILL**



**Lesson Objectives** 

On completion of this lesson, you will be able to understand:

- Set up for e-way Bill
  - Export e-way Bill Report
  - E-Way Bill Report

#### **E-Way Bill**



Effective from 1st April 2018, all registered dealers need to generate e-Way Bill for the interstate movement of goods if the total of taxable value and tax amount in the invoice exceeds Rs. 50,000.

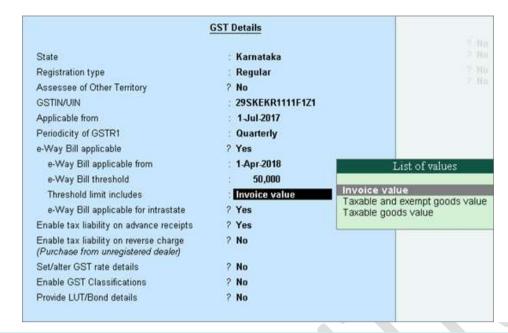
In Tally.ERP 9, you can enter e-Way Bill details only when such transactions are recorded with stock items. The provision to enter e-Way Bill details is not available in accounting invoice mode, and in companies enabled to **Maintain only accounts**.

#### Export e-Way Bill Details to a JSON File from Tally.ERP 9

You can set up a company, record transactions with e-Way Bill details, and create a JSON file in Tally.ERP 9 for upload to the portal.

#### Setup for e-Way Bill

- 1. Open the company.
- 2. Press **F11 > F3**.
- 3. Enable Goods and Services Tax (GST) Yes.
- 4. Set/alter GST details Yes.
- 5. In the **Company GST Details** screen, e-Way Bill options, including the applicable date, threshold limit, and the value to be considered for the threshold limit, are provided.
- 6. Select the value to be considered for the threshold limit based on your business requirement.



**Note:** You can enable the option **e-Way Bill applicable for intrastate?** based on the applicability of e-Way Bill for your state.

You can change the settings as required. Based on the threshold limit entered, you can enter the details required for e-Way Bill in the invoices.

In the party ledger, if you have selected the **Registration type** as:

- **Regular** or **Composition**: The **GSTIN/UIN** is considered as the transporter ID.
- Unknown or Unregistered: Enter the 15-digit Transporter ID.

GST	Details
Registration type	: Unregistered
Assessee of Other Territory	?
Is a e-Commerce operator	?
Consider Party as Deemed Exporter for I	Purchases ?
Party Type	:
GSTIN/UIN	:
ls a transporter	? <b>Yes</b>
Transporter ID	:

If the transporter ID is incorrect, the message appears as shown:

G	ST Details	. Tready
Registration type	: Unregistered	g spacin(mity)
Assessee of Other Territory	?	
Is e-commerce operator	?	100
Consider Party as Deemed Exporter for	r Purchases ?	
Party Type	14	
GSTIN/UIN		
Is a transporter	? Yes	
Transporter ID	11A3RR123111111	
		5 Relations 1
		Verify the Transporter ID
		(press any key)

# Record invoice with details required for e-Way Bill, and create JSON

When you enable e-Way Bill for a company, the option **Export e-Way Bill details from invoice after saving?** is also enabled in the **Voucher Configuration** screen.

### 1. Go to **Gateway of Tally > Accounting Vouchers > F8: Sales**.

2. Select the party ledger, sales ledger, stock items, and tax ledgers. When the invoice value is above Rs. 50,000, the option **Provide GST/e-Way Bill details**? appears which is set to **Yes**. Press **Enter** to view the **Statutory Details** screen.

**Note:** A POS invoice is issued in the check-out counter of a shop, and the goods are generally carried by the buyer. Hence, the option **Provide GST/e-Way Bill details?** will not appear in a POS invoice. If the supplier agrees to deliver the goods and the transaction value exceeds the threshold limit of e-Way Bill, you can enter the transport details from e-Way Bill reports.

3. In the **Statutory Details** screen, enter the mandatory details required for generating the e-Way Bill.

Note: Click F12: Configure and enable the following options:

- Enable consolidated e-Way Bill? to enter the details required for generating a consolidated e-Way Bill.
- Show state name for Shipped From and Shipped To? to enter the state name under Shipped From and Shipped To sections also.
- Show consignor details? to update your company address details.

Provide the relevant details in the fields which has the asterisk marked in red \*. Once you provide the details, the colour of the asterisk will turn black. If you have provided one of the mandatory details.

Note: Ladakh is listed in the State field in Release 6.5.5 and later versions.

• Check the distance between the pincodes entered for **Dispatch From** and **Ship To** on the e-Way Bill System (<u>e-Way Bill</u> system > **Search** > **Pin to Pin distance**).

	A CONTRACTOR OF A CONTRACTOR O	
560011	Enter Ship To Pincode	400050
Enter Value Shown on the Image	F1X5X 0	
	KUSEX	
Go		
	Image Go	Image K95FX

- Enter the **Distance (in KM)** based on the **Pincode** entered in **Dispatch From** and **Ship To** sections of **e-Way Bill Details** screen.
- Enter the distance manually for the first time.
- o Based on the combination of same party ledger and pincodes entered in the **e-Way Bill Details** screen of previous invoice, the distance will be prefilled for the subsequent invoices.
- o If the prefilled distance is **changed** in the **e-Way Bill Details** screen of any of the invoices, the updated distance will get prefilled for the subsequent invoices.
- *Note:* If you enter the *Distance* for the first time, the same will be retained for the combination of same party and pincodes. You can change it, if required. If you press *Spacebar* on the *Distance* field, the *Distance* will reappear, as it cannot be left blank.
  - For transport by:
  - o **Road** , you can either enter the **Date** and **Vehicle number** , or **Date** and **Transporter ID** .

tatutory Details				1.000 0000	
				a starting and	
				Tr Dateports	e Details
					Contrast Inc.
				and the second	
				and the second se	1000
				W: +Way B	2 Decain
	Addisio	nal Dotails : Interstate Sales T	avabla	10.00	
	Parameter	that potants , interstativ dates i	a a a a a a a a a a a a a a a a a a a		
		e-way Bill Octails		20.30	
e-Way Bill No.		Date			
* Sub Type	Supply	* Document Type	Tax Invoice		
1000000000	S-2013/				
		Transporter Details			
* Mode	Road	* Distance (in KM)	998		
Transporter Name	SRS Translinks	** Transporter ID	29AGWPC4970K1Z1		11
** Vehicle Number	017811	Vehicle Type ** Date	Regular		
Doc/Lading/RR/AirWay No	91/811	Consignor Details (From)	5-Apr-2018		
	d From	Consignor Decaus (Prom)	Chinese From		
the second se	National Enterprises	Address1	Shipped From #45. Titak Road		
Consignor "GSTIN/UN	29 Z1	Address2	Jayanagar 4th Block		
*State	Kamataka	Place	Bangalore		
		* Pincode	560041		
		Consignee Details (To)			
Elii	led To	COLUMP COOPERCIPATION	Shipped To		
Consignee	Kiran Enterprises	Address1	Alves Baug		
*GSTN	27 24	Address2	Bandra West		
*State	Maharashtra	Place	Mombai		
		* Pincode	400050		

If the **State** of consignor and consignee are Jammu & Kashmir or Ladakh, based on the voucher date, the relevant GSTIN will appear in the **GSTIN/UIN** fields. The state name **Ladakh** is listed in every **State** field under **e-Way Bill Details** in Release 6.5.5 and later versions.

- o Rail/Air/Ship , you have to enter the Date along with either the Doc. No. , Lading No. , RR No. , or AirWay No.
- 1. If goods are transported in different modes or vehicles, press **Ctrl+T** and enter the transporter's details.

o Based on the combination of same party ledger and pincodes entered in the previous invoice, the distance will be prefilled in the **Transporter's Details** screen for the subsequent invoices.

o If the prefilled distance is **changed** in the **e-Way Bill Details** screen of any of the invoices, the updated distance will get prefilled for the subsequent invoices.

Mode	Dista- nce ( in KM)	Name	Transporter ID	Vehicle Number	Vehicle Type	Doc /Lading/RR /Air Way No.	Date	Place of Change	State of Change	Reason	Remar ks
Road Ship Road	757	ABV Transports Sea King ABV Transports		KA17TRB189		CS61771	1-Apr-2018	Navi Mumbai	Due t	Det Instant Det Instant De l'ostructure Reason Applicable o Break Do o Trenshil S	wn

- 5. Accept the **Transporter's Details** screen.
- 6. Click <u>W</u>: **e-Way Bill Details** to enter the details of multiple e-Way Bills generated for a single transaction.
- In the e-Way Bill Details screen, enter the e-Way Bill No. and Date for each Sub Type along with the Document Type and Status of e-Way Bill. You can now select SKD/CKD/Lots, as per the new e-Way Bill requirements.
- If you are updating the consignor and consignee details, enter the pincodes for both. Based on these pincodes, manually enter the **Distance** in the **Transporter's Details** (when the option **Update Transporter Details** is enabled) or **e-Way Bill Details** (if transporter details are not updated), for the first time.
- o Based on the combination of same party ledger and pincodes entered in the previous invoice, the distance will be prefilled in the **Transporter's Details** or **e-Way Bill Details** for the subsequent invoices.

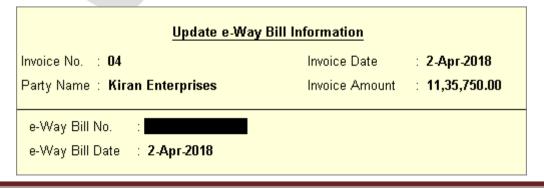
o If the prefilled distance is **changed** in the **Transporter's Details** or **e-Way Bill Details** of any of the invoices, the updated distance will get prefilled for the subsequent invoices.

			Sub Type	- 22			
e-Way Bill No.	Date	Sub Type	Not Applicable     Exhibition or Fairs     Export	late ignor tails	Update Consignee Details	Update Transporter's Details	Status of e-WayBill
123477711111	12-Aug-2019	SKD/CKD/Lots	For Own Use Job Work Lines Sales Others Recipient Not Known SKD/CKD/Lots Supply		No	No	

- 7. Accept the **e-Way Bill Details** screen.
- 8. Press **Enter** to accept the invoice. The **Export Details for e-Way Bill** screen appears.

Exporting Details for e-Way Bill
Format : JSON e-Way Bill Details (Data Interchange) Export Location : C:\Tally.ERP9 Output File Name : Ewaybill_21_020418_122048.json Open Exported Folder ? Yes
Export ?
Yes or No

- 9. Press **Enter** to create a JSON file. The folder in which the JSON is created now appears.
- 10. <u>Upload the JSON file to the portal</u> to generate the e-Way Bill.
- 11. Return to the invoice in Tally.ERP 9. Enter the **e-Way Bill No.** and **e-Way Bill Date** in the **Update e-Way Bill Information** screen.



**Note:** You can update these details in the <u>Update e-Way Bill Information</u> report as well. To create one JSON for multiple invoices from the **Invoice Ready for Export** section of <u>e-Way Bill Report</u>.

If you have configured the voucher type to print after saving, you can <u>print the</u> <u>invoice with e-Way Bill number</u>.

**Note:** If you had entered e-Way Bill details in delivery note and tracked it to sales invoice, you need to manually enter the same details of e-Way Bill in the sales invoice.

### Mandatory details missing in invoice

If the mandatory details required for generating e-Way Bill are not provided, you can enter the same by referring to the message displayed while saving the voucher.

Warning !
HSN for Mobile Covers is not specified.
Mandatory information for e-way bill is not specified. (Verify Consignor GSTIN, PIN Code , Consignee GSTIN and other details)
(press any key)

# Altering an invoice

If you alter the invoice and the total value exceeds Rs. 50,000, the option **Provide GST/e-Way Bill details?** appears to enter the e-Way Bill details. It prompts for generation of JSON on saving the invoice. You can also create JSON at a later point in time, by clicking **<u>E</u>**: **Export** in the alteration mode of the invoice.

### **UQC for e-Way Bill**

The list of Unit Quantity Code (UQC) provided by GSTN for GSTR-1, does not match with the list provided by NIC for e-Way Bill. Also, the availability of UQC is not mandatory for generating the e-Way Bill. Hence, the export of UQC mapped to the stock items selected in the invoice, is not supported in Tally.ERP 9. Once the list of UQC provided by NIC matches with that of GSTN, the required changes will be made available in Tally.ERP 9.

# e-Way Bill option not appearing in the invoice - Probable causes and solution

You can do the following if the option **Provide GST/e-Way Bill details?** is not appearing in the invoice.

- 1. Voucher creation screen make a note of the voucher date, voucher amount, and whether it is an interstate or intrastate transaction. Then check if:
- The option **e-Way Bill applicable?** is set to **Yes** in the **Company GST Details** screen (F11 > F3).
- The voucher date is on or after the **Applicable from** date set for e-Way Bills.
- The voucher amount is above the, **Threshold limit** set for interstate or intrastate transaction, based on the **Invoice value**, **Taxable and exempt goods value** or **Taxable goods value**, as defined for the option **Threshold limit includes**.
- Make the required changes and save the screen.
- Record a new transaction, enter the amount and date, and check if the option **Provide GST/e-Way Bill details?** is appearing in it.
- If the option does not appear, rename the Tally.cfg file in Tally folder and recheck the date and values in the voucher. Ensure the relevant options are enabled in the **Company GST Details** screen.
- 2. Voucher alteration screen in the e-Way Bill Reports :
- Check if the invoice is appearing in the **Invoices Exported** section of the report (as the e-way Bill details were exported for creating the JSON file).
- Press **Ctrl+I** to check if the e-Way Bill details are available.
- 3. If difficulty persists, go to e-Way Bill report, and check if the transaction is listed. If not press **Ctrl+G** . In the:
- **Information required for e-Way Bill not provided** section, check if the transaction is available and resolve the exception.
- Invoices Ready for Export section, check if the transaction is available.

e-Way Bill for exports, imports and transactions with SEZ units facilities are also available.

# Upload JSON to portal

- 1. In the <u>GST portal</u>, click **e-Way Bill System** > **Click here to go to e-Way Bill Portal**.
- 2. To generate the e-Way Bill, choose the required links:

- e-Waybill > Generate Bulk
- Consolidated EWB > Generate Bulk
- 3. Click **Choose File** > select the JSON > click **Upload & Generate**. The e-Way Bill gets generated.

#### Print the invoice with e-Way Bill number

If the voucher type is enabled to **Print voucher after saving**, the **Voucher Printing** screen appears on saving the voucher. If not, go to alteration mode of the invoice and click <u>P</u>: **Print**. In the Voucher Printing screen:

- 1. Click **F12: Configure**.
- 2. Ensure the option **Print e-Way Bill No.?** is set to **Yes**.
- 3. Accept the **Invoice Print Configuration** screen.
- 4. Press **Enter** to print the invoice.

National Enterprises	Invoice N	lo. e₩aγl	Sill No. [	Dated	i		
6th Block	04	1291991	119991 2	2-Ap	r-201	8	
Jayan agar	Supplier		(	Other	Refe	reno	:e(s)
Bangalore	04						
GSTÎN/UIN: 29 1Z1 State Name : Karnataka, Code : 29							
State Name : Namataka, Code : 29							
Buyer	1						
Kiran Enterprises							
Alves Baug Bandra West							
Dan dra vvest Mumbai							
GSTIN/UIN : 27 2ZI							
State Name : Maharashtra, Code : 27							
SI Description of Goods	HSN/SAC	Quantity	Rat	е	per		Amount
No.							
1 Laptops	84713010	25 nos	38,50	0.00	nos	9	9,62,500.
Integrated Tax							1,73,250.
micgiated rax							1,75,250.
Total		25 nos				₹1	1,35,750.
Amount Chargeable (in words)		201100				• •	E. & C
	ndred Fif	ty Only					
HSN/SAC		Taxable			d Tax		Total
		Value	Rate	A	moun	ıt	Tax Amou
84713010	Total	9,62,500.00 9,62,500.00					1.73.250. 1.73.250.
				1 - 1-			1,73,230.
INR Eleven Lakh Thirty Five Thous and Seven Hu HSINSAC 84713010		Taxable Value 9,62,500.00	Rate 18%	A	moun 3,250	t .00	Tax Am 1,73,25
Tax Amount (in words): INR One Lakh Seventy Three				1 - 1-			910,200.
The conversion workey . In the Cakin Seventy Three	nousar	a iwo nun	uleu r	цÀ	Uniy		
On standing							. Cutanula
<u>Declaration</u> We declare that this invoice shows the actual price of the				fi	or Nati	ona	Enterpris
goods described and that all particulars are true and	1						

# **Export for e-Way Bill Report**

In this report, you can:

- Resolve the exceptions by entering the mandatory details that were not provided during voucher entry.
- Check the invoice status to export or update e-Way Bill number and date.
- Create JSON or export data to JSON preparation tool

You can press **Shift+Enter** on each invoice under **Invoices Ready for Export** and **Invoices Exported**, to view the transport details of each invoice.

Status-wise View of e-Way Bill Report

• Go to **Gateway of Tally > Display > Statutory Reports > GST > e-Way Bill > Export for e-Way Bill**. The report appears for one day. You can change the date or period, if required.

Export for e-Way Bill	National Enterprises	Ctrl + M	E2: Period
Status-wise View		For 2-Apr-2018	
Particulars		Voucher Count	
Invoices with incomplete/mismatch in information		6	
HSN Code not specified		2	V: Voucher-wise View
Information required for e-Way Bill not provided		6	- Champion and the s
Invoices Ready for Export		16	E: Export for e-Way Bill
Invoices Exported		3	II: Update + Way Bill Info
Excluded by User		1	R: e-Way Bill Report
Note: Press Enter on a line item to drill down and resolve the exception	NS.	1	
Q: Ouit			F12: Configure
	^	Ctrl + N	Contraction and Contraction

- Click **F2: Date** to change the date.
- Click **F2** : **Period** to change the period, if needed.

For a company whose **State** is selected as **Ladakh**, if you set the period as **Dec 2019** to Jan 2020, the **Periodical View** screen will appear with the return period and corresponding GSTIN.

Periodic	al View	
Return Period	GST	IN/UIN
1-Dec-2019 to 31-Dec-2019	01.	1ZY
1-Jan-2020 to 31-Jan-2020	38	ZS

The above screen will appear only if you have provided the following GSTINs in the **Company GST Details** screen:

- o **GSTIN/UIN** when the company's **State** is changed from Jammu & Kashmir to Ladakh.
- o **GSTIN/UIN (prior to 1-Jan-2020)** in the scenario of head office forming part of Ladakh from 1-Jan-2020. A single GSTIN was applicable for head office and branch offices located in Jammu & Kashmir until 31-Dec-2019. When the location of head office changed to Ladakh with effect from 1-Jan-2020, the company's GSTIN would have got changed to Ladakh. This would mean a fresh registration for the branch office in Jammu & Kashmir. Hence, to enter the fresh GSTIN received for the branch office in Jammu & Kashmir, you need to press **F12** and enable the option **Show GSTIN/UIN (prior to 1-Jan-2020) for Jammu & Kashmir**.

In the above **Periodical View** screen, select the **Return Period** and the report will open for the corresponding GSTIN.

• Click **F12: Configure**, and enable the options to view purchases made from unregistered and other dealers, sales returns, and delivery notes tracked with e-Way Bill details. You can also change the threshold limit of the transaction to view the vouchers in the report.

Configuration		
Include purchases made from unregistered dealer	? Yes	
Include purchases from suppliers other than unregistered dealers	? Yes	Vouchers
Include sales returns	? Yes	
Include Tracked Vouchers	? Sales and Delivery Notes	Delivery Notes
Threshold Limit		Sales Sales and Delivery Notes
Interstate	58,008.00	
Intrastate	50,000.00	

Note: The option Include Tracked Vouchers will appear only if Use tracking numbers (enable delivery and receipt notes) is enabled in the Inventory Features.

### **Exception: HSN Code not specified**

Displays the count of transactions for which HSN code is not defined.

1. Select the exception **HSN Code not specified**, and press **Enter**.

Multi Stock Alteration	National Enterprises			Ctrl + M 🗵
Specify HSN Code				For 2-Apr-2018
Particulars		HSN/SAC Name	HSN/SAC	Effective Date
[ Primary		-		1-7-2017
Mobile Covers				1-7-2017
Mobile Phones				1-7-2017

- 2. Select the required stock item.
- 3. Enter the HSN/SAC Name and HSN/SAC.

4. Press **Ctrl+A** to accept.

### Exception: Information required for e-Way Bill not provided

Displays the count of transactions for which mandatory details required for generating e-Way Bill are not provided.

1. Select the exception **Information required for e-Way Bill not provided**, and press **Enter**. If a POS invoice value exceeds the threshold limit provided for e-Way Bill, the transaction appears here.

d No.	Vch Date	Vch No.	Vch Type	Particulars	Taxable Value	Tax Amount	Total Amount	No. of Exceptions	Type of Exception	
	2.Apr:2010_1		Puthing	Rajstiektur Mobile Proven	3,76,800.00	1,05,504,00	4,82,304.00	•	Consigner (From) Pincode in net specified, Consigner (To) Pincode in net specified, Consigner GSTINUM in net specified or is invalid and mere	💥 Matapi +Waj
2	2-Apr-2018 Z		Purchase	Rashekhar Mobile Phones	4,50,000.00	1,26,000.00	5,76,000.00	3	Vehicle Number specified is Invalid, Consigner GSTINUUN is not specified at is Invalid, Consignee GSTINUUN is not specified or is invalid	<ul> <li>Enclude Vous</li> </ul>
3	2-Apr-2018 0	,	Sales	RK Traders	69,120.00	12,441.60	81,561.60	•	Consignor (From) Pincode is not specified, Consignee (To) Pincode is not specified, Distance is not specified and	
4	2-Apr-2016 1	1	Sales	Motro Limited	64,370.00	11,586.60	75,956.60	6	more Document Type is not specified, Mode of transport is not specified, Distance is not specified and more	
5	2-Apr-2018 5		Delivery Note	Metro Limited	75,000.00	9,000.00	84,000.00	50	Sub Type is not specified, Decument Type is not specified, Consignee (To) Pincode is not specified and more	
6	2-Apt-2018 1	5	Sales	Metro Limited	\$,17,750.00	21,196.00	1,38,945.00	5	Mode of transport is not specified, Distance in not specified, Vehicle Number specified is lovalid and more	

Click **<u>X</u>**: **Exclude Vouchers**, to exclude a transaction from this report.

Press **Ctrl+W** and enter the **e-Way Bill Details** for sales and POS invoice.

- 1. Select the required voucher, and press **Enter**.
- 2. Enter the missing details.
- 3. Press **Ctrl+A** to accept.

		RK Tradem	
Exception Type	Particulars	Validation Rules	
Sub Type	Lines Sales	Sub Type is not specified	
Document Type	Tax Invoice	Document Type is not specified	
Consignor Pincode	· · · · · · · · · · · · · · · · · · ·	Consignor (From) Pincode is not specified	
Consignor State		Consignor (From) State is not specified	
Consignor GSTIN		GSTIN should contain State code/PAN/Alpha numeric.	
Consignee Pincode		Consignee (To) Pincode is not specified	
Consignee State		Consignee (To) State is not specified	
Consignee GSTIN		GSTIN should contain State code/PAN/Alpha numeric	
Mode		Mode of transport is not specified	
Distance (in KM)		Distance is not specified	
Vehicle No.		Vehicle Number specified is Invalid	
Transporter ID		Transporter ID is not specified	
Doc/Lading/RR/Air Way N		Doc/Lading/RR/Air Way No. specified is Invalid	
Dec/Lading/RR/Air Way Di	ate	Doc/Lading/RR/Air Way Date should not be blank.	

# **Invoices Ready for Export**

Displays the count of transactions which have all the mandatory details required for generating e-Way Bill, and are ready for export.

- 1. Select **Invoices Ready for Export** and press **Enter**.
- 2. Click **F12: Configure** and enable the options to view the taxable value and tax amount in separate columns.

Date	Particulars	GSTIN		Vch Type	Vch No.	Taxable Value	Integrated Tax Amount	Central Tax Amount	State Tax Amount	Cess Tax Amour Amount	t Invoice Amount	FE Party
242018 Ki 242018 Mi 242018 Mi 242018 Mi 242018 Mi 242018 Mi 242018 Mi 242018 Mi 242018 Mi	etro Limited etro Limited	27 33 35 35 35 35 35 35 35 35 35 35 35 35	0228 5128 5128 5128 5128 5128 5128 5128 5	Sten Sulen Sulen Sulen Sulen Sulen Sulen Sulen Sulen Sulen Sulen Sulen Delivery Note Delivery Note	01 04 05 08 09 09 12 13 14 15 17 18 9 2 3 4	9,67,500,00 96,7,500,00 15,50,000,00 15,12,000,00 15,12,000,00 15,20,000,00 16,65,25,00 90,000,00 14,66,015,00 16,000,00 81,000,00 81,000,00 81,000,00 11,750,00 81,000,00 11,750,00 11,46,010,00 11,46,010,00	47,300,80 17,3,550,00 28,555,00 18,000,00 29,555,00 11,112,555,00 9,000,000	3,300.00	3,300.00	47.300 4 1,73,2500 16,0000 23,6550 11,8125 10,0000 3,0000 3,0000 9,0000 9,0000 9,0000 11,5856 20,629 9	0 11 35 750 00 1 100 900 00 1 156 905 00 0 156 975 00 0 77 437 50 0 77 437 50 0 70 900 00 0 84 900 00 0 172 291 90 0 154 900 00 0 99 000 00 0 99 000 00 0 75 956 60	
: Quit				1						Space: Select	Space: Select Al	F12: Configure F12: Value

- Note: When the option Assessee of other territory is enabled in Company GST Details screen, the column for UT Tax Amount will appear instead of State Tax Amount.
  - Press **Shift+Enter** on each invoice, to view the transaction types inferred based on the **States** selected in the **e-Way Bill Details** screen.

Click **F4: Party** to select a particular party ledger, and display the relevant transactions.

Click <u>X</u>: Exclude Vouchers, to exclude a transaction from this report.

- Press **Ctrl+O** to open the GST portal.
- 3. Select the required transaction (press **Spacebar** to select more than one transaction), and press **Ctrl+E** to export.

Exporting Details for e-Way Bill									
Format Export Location Output File Name Open Exported Folder	: JSON e-Way Bill Details (Data Interchange) : C:\Tally.ERP9 : Ewaybill_2918_124925.json ? Yes								
		Export? • Yes or No							

4. Press **Enter** to create the JSON file.

# **Invoices Exported**

Displays the count of transactions which are exported in MS Excel or JSON format.

- 1. Select **Invoices Ready for Export** and press **Enter**.
- 2. Click **F12: Configure** and enable the options to view the taxable value and tax amount in separate columns.

e-Wey Bil Invoices Ex						Natio	nal Enterprises							ctri + M 🗈 r 2 Apr 2018	
Date	Particulars	GSTIN		Vch Type	Vch No.	Taxable Value	Integrated Tax Amount	Central Tax Amount	State Tax Amount	Cess Amount	Tax Amount	Invoice Amount	e-Way Bill No.	e-Way Bill Date	П. Рапу
	rención Traders ran Enterprises		22W	Sales	01	1,12,620,00	31 533 60	4,95010	4,950.00	1	990010	1,44,153.60	-	_	El Elgot fix e Way I
	ran Enterprises		(2)) (2))	Sales	02 05	90,000.00	25,200.00					1,15,200.00			l) lipter + Way Bit In
															W. Maringa a-Wey S
															Exclude Vouche
Note Invoic	os with e-Way 8	vil number a	od date wi	not be exported											
	and the second second			And the second design of the second se								Space: Se			F12: Configure

3. Press **Shift+Enter** on each invoice, to view the transaction types inferred based on the **States** selected in the **e-Way Bill Details** screen.

and indicate					Artist	Antelin							Aug atte	
Sam Parts	inters sustain	. We	Type:	Vol. Be.	Value Ins	Amount Tax	Contract Tax	Mate Tax Arrest	Amount	Annual	1	1 May 10 Kee	a Way DRI Date	
Anti-Tare Part There Terraport Mase Real-Millionary	-	Tarrent fam Tarrent Data	11 17.04.011	Television Taxo Internation Taxo Internation Taxo II - 1 Terroretter Taxo	2	tang tang tang tang tang	-		-	47 AU	-			Capital States
Subliger Part Place Terrapol Make Dari Milana		To Place To Place Dute Date		Transmiss. Type Vehicle Nettine Transmission III'r o	-	Teres Date			-					And the second second
AUT Species Rulling Pair Place Tenanet Mag Declarities	1	Concept Spectra	1	10 Francescon Type Instance Standard General Content	Aquer .	the second	4.952.00 arter fasion	COLU	-		12.40.10			
Adolf Kone Est Autore Free Pase Temport Hole	Auto Auto	Discovered frame Discovered frame To Reason Distances	The Summer	Normal State	Addar-3	opartic from	-				. ex, 161 (H)			
Art low Do		Depiter Type Tarihani Type		1000	No. Sec. De	-				3,2010	CV.385.94			
Terraport Made		Date	They pro	Hitthin .	1	Dan	arter Darres - Da			** ******	-			
Geo.	elle si oron	en her el en p	-			_					-	- 14	- Balancia	10.0

- Click **F4: party** and select the required party ledger.
- Click X: Exclude Vouchers, to exclude a transaction from this report.
- Press **Ctrl+O** to open the GST portal.
- Press **Ctrl+E** for to export the transactions to MS Excel or JSON format. This button is highlighted only on selecting transactions that do not have e-Way Bill number and date.
- Press **Ctrl+I** to enter the e-Way Bill number and date in the **Update e-Way Bill Information** report.
- Press **Ctrl+W** to enter the e-Way Bill details for the invoice in **Manage e-Way Bill** screen (same as **Statutory Details** screen of the invoice).

# **Excluded by User**

Displays the count of transactions which excluded from the e-Way Bill report.

• Select **Excluded by User** and press **Enter**.

Excluded Vouchers	National Enterprises	Ctrl + M	
Excluded Vouchers		For 2-Apr-2018	
Date Particulars	Vch Type \	Vch No. Debit Amount Credit Amoun	1
		Inwards Qty Outwards Qty	Include Vouchers
2-4-2018 Spencon Traders	Sales	20 61,600.00	

Click **<u>I</u>**: **Include Vouchers** to include the transaction in the report.

#### Voucher-wise View of e-Way Bill Report

In the **Status-wise View** of **Export for e-Way Bill** report, click <u>V</u>: **Voucher-wise View** to display the transaction details.

	or e-Way Bill wise View					National Entr	rprises					For 2-Apr-2018	
Date	Particulars	GSTIN	Vch Type	Vch No.	Taxable Value	Integrated Tax Amount	Central Tax Amount	State Tax Cess Amount Amount	Tax Amount	Invoice Amount	e-Way Bill No.	Type of Exception	
maices y	with incomplet	te/mismatch	in information										Fib Party
94,2010 R	K Tradera	<i>n</i>	(U) Salan	1. <b>97</b> .	68,120,00	ii	6,220,00	6,220.80	12,441 10	fit 561 60		HSIs Cude not specified, Consigner (Firm) Pincode is not specified, Consignee ( Te) Pincode is not specified and more	V. Status-wise Vi
342018 M	Netro Luroited	35	lize Sales	U.	64,370.00	11,586.60			11,586.60	75,958.60		Document Type is not specified, Mode of transport is not specified, Distance is not specified and more	E Contra estas
3-4-2018 M	fetro Limited	33	179 Sales	15	1,17,750.00	21,195.00			21,195.00	1,36,945.00	110000111111	Mode of transport is not specified, Distance is not specified, Vehicle Number specified is Invalid and more	1) Update e Way Bill I 10 e Way Bill Rep
84-2018 M	letro Limited	33	28 Delivery Note	5	75,000.00	9,000 00			9,000.00	84,000.00		Sub Type is not specified, Document Type is not specified, Consignee (To) Pincode is not specified and	
94-2018 Ra	gibelihat Mobile Planer	129	III Purchase	1	3,76,800.00		52,752.00	52,752.00	1,05,504.00	4,82,304.00		more	
Q: Out											Spac	22 more j w: Select Space: Select Al	F12: Configure

	n e-Way Bill vise View						National Entr	rprises						For 2 Apr 2018	
Date	Particulars	GSTIN	- 7	Vch Typa	Vch No.	Taxable	Integrated Tax Amount	Central Tax Amount	State Tax Amount /	Cess	Tax	Invoice Amount	e-Way Bill No.	Type of Exception	
1 6 ma 24:2018 R	e ghelhar Moble Phones :	29	120	Purchase	2	4,50,000.00	N	63,000.00	63,000.00		1,26,000.00 1			Vehicle Number specified is Invalid, Consignor GSTN AUN is not specified or is invalid, Consignee GSTIN AUN is not specified or is invalid	FE: Party Vi Status-wise Vi
Involces F	Ready for Expo														
24,2018 × 24,201	Inclusion of the second		1111日日日日日日日日日日日日日日日日日日日日日日日日日日日日日日日日日日	Etropolitics Sales Sales Sales Sales Sales Sales Sales Sales Sales Delivery Note Delivery Note	01 04 06 09 10 12 13 14 16 17 18 19 2 3 4	9 62 500 00 90 000 00 1 50 000 00 1 50 000 00 1 31 250 00 65 625 00 90 000 00 90 000 00 1 46 010 00 55 000 00 82 500 00 80 000 00 71 750 00 64 370 00 1 14 610 00	7,211,123 1,73,250,00 10,000,00 13,000,00 23,555,00 11,1512,50 10,000,00 9,000,000	3,300.00	3,300.00		26,281,80 6,600,00 9,900,00 9,900,00	1,35,750,00 30,800,00 54,875,00 77,437,50 70,800,00 94,000,00 72,291,80 61,500,00 92,400,00 89,600,00 89,600,00 89,600,00 89,600,00 75,956,60	129199119991 191829911111 182291110001 18229011001 18200011111 18200011111 182000011111		E: Expert for + Way I: Veptor + Way Dill B: + Way Dill Rep
2-4-2018 K 2-4-2018 K	xported pericon Tradero ; ran Enterpéses iran Enterpéses ;	77	72W (228 (228	Sales Sales Sales	01 02 05	82,500.00 1,12,520.00 90,000.00	31,533,60 25,200,00	4,950.00	4,950.00		9,900,00 31,533,60 25,200,00	44,153.60			F12/.Configure
g: Guit				110			_						Spac	er Select Space: Select Al	F12-Ville

### **Update e-Way Bill Information**

Displays invoices for which e-Way Bill number and date are not provided.

1. Go to Gateway of Tally > Display > Statutory Reports > GST > e-Way Bill > Update e-Way Bill Information. Alternatively, you can press Ctrl+I from the Export for e-Way Bill report to view this report.

ste e-Way Bill Information le e-Way Bill Information		National Enterprise	5				j	or 2 Feb 2018	
: 1 Al berns Date Particulars	GSTIN	Vch Type	Vch No.	Taxable Value	Tetal Tax Amount	Total Invoice Value	e-Way Bill No.	e-Way Bill Date	Status wine V
S2008 Kirsis Enforgenes     S2018 Moto Limited     S2018 Moto Limited	27 13 13 13 13 13 13 24 24 24 33	22) Selet 123 Selet 123 Selet 123 Selet 123 Selet 123 Selet 123 Selet 123 Selet 227 Selet 227 Selet 123 Delivery Note	04 06 07 08 11 19 20 3	1.50,160.00 1.90,000.00 1.31,250.00 86,525.00 90,000.00 55,000.00 82,500.00 11,14,510.00	42,044 80 10,050,00 18,000,00 12,9,55,00 11,912,90 10,900,00 9,900,00 9,900,00 20,523,80	1,50,204,80 1,00,000,00 1,54,875,00 77,437,50 1,00,800,00 61,900,00 92,400,00 1,26,238,80			© Pending for Exp E + ₩ay Bill Rep
a l		<u> </u>				l.		510 + N	F12; Configure

- 2. Select the required party, and press **Enter**. The report appears for a one day. You can change the date or period, if required.
- 3. Click **F12: Configure** and set the options, as required.

Configuration		
Allow update of Consolidated e-Way Bill information	?	Yes
Update e-Way Bill information in invoices with missing information	?	Yes
Include purchases made from unregistered dealer	?	Yes
Include purchases from suppliers other than unregistered dealers	?	Yes
Include sales returns	?	Yes
Show sales where delivery notes are tracked	?	Yes
e-Way Bill Threshold for Report	:	50,000.00

4. You can click <u>S</u>: Status-wise View to view the report based on invoice status.

									Ctrl + M 🔳			
									For 2-Feb 2018			
GSTIN	Vch Type	Vch No.	Taxable Value	Total Tax Amount	Total Invoice Value	e-Way Bill No.	e Wey Bill Date	Consolidated e-Way Bill No.	Consolidated e-Way Bill Date	S Show All		
e Update Per	uting									Pending for Export		
21/. 29/	27) Sales I/W Sales	04 20	1,50,160.00	42,044.80 9,900.00	\$,92,204.80 92,400.00	-			_	Bre Way Bill Repor		
13 13 13 33 25 13	128 Sales 128 Sales 128 Sales 128 Sales 128 Sales 128 Sales 129 Sales 128 Delivery Note	05 07 08 09 11 19 3	90,000.00 1,50,000.00 1,31,250.00 65,625.00 90,000.00 55,000.00 1,14,610.00	10,800.00 18,000.00 23,525.00 11,812.50 10,800.00 6,500.00 20,529.80	1,00,000,00 1,69,000,00 1,54,875,00 77,437,50 1,00,900,00 61,600,00 1,35,239,80							
m												
33. 33. 33. 29. 29.	12B Sales 12B Sales 12B Delivery Note 12E Purchase 12C Purchase	06 10 4 1 2	69,120.00 64,370.00 75,000.00 3,76,800.00 4,50,000.00	12,441.60 11,566.60 9,000.00 1,05,504.00 1,26,000.00	81,561,60 75,956,50 84,000,00 4,82,304,00 5,76,000,00							
110	4	1		1	- 14 M	1				F12: Configure		
	te Update Per 27/ 29/ 33- 33- 33- 33- 33- 33- 33- 33- 33- 33	to Update Pending. 2// 2// Sales 2// Z/V Sales 33. 1/28 Sales	and the second	2/4         2/2         Sales         04         1 50,100,00           2/4         2/2         Sales         04         1 50,100,00           2/4         2/2         Sales         05         90,000,00           3/3         1/25         Sales         07         50,000,00           3/3         1/25         Sales         07         50,000,00           3/3         1/25         Sales         08         1,31,260,00           3/3         1/25         Sales         08         6,655,00           3/3         1/25         Sales         11         90,000,00           3/4         1/25         Sales         11         90,000,00           3/3         1/25         Sales         11         90,000,00           3/4         1/20         Sales         11         90,000,00           3/3         1/25         Sales         10         6,000,00           3/3         1/25         Sales         10         6,4370,00           3/3         1/25         Sales         10         6,4370,00           3/3         1/25         Sales         10         6,4370,00           3/3         1/25 <td< td=""><td>Ameunit           21/2         22/2         Ameunit           21/2         22/2         2         2         2         2         2         2         2         2         2         2         2         2           <td <="" colspan="2" td=""><td>Amenenit         Value           22/4         -20         Sales         04         1 \$00,100,00         42,044,80         592,204,80           22/4         -20         Sales         20         62,500,00         9,500,00         92,204,80           33         128         Sales         20         62,500,00         9,500,00         100,000,00           33         128         Sales         05         90,000,00         100,000,00         136,000,00           33         128         Sales         06         65,550,00         118,240,77,247,55         33         128         Sales         16         150,000,00         119,000,00         14,050,00         10,000,00         13,000,00         10,000,00         10,000,00         13,000,00         10,000,00         10,000,00         14,050,00         10,000,00         13,000,00         10,000,00         10,000,00         13,000,00         10,000,00         10,000,00         12,024,000         10,000,00         13,000,00         10,000,00         13,000,00         10,000,00         13,000,00         14,000,00         13,000,00         13,000,00         14,000,00         13,000,00         13,000,00         14,000,00         13,000,00         14,000,00         13,000,00         13,000,00         14,00</td><td>Ameunit         Value         No.           22/4         -20         Sales         04         1.50.160.00         42,044.80         5.90.204.80           22/4         -20         Sales         20         52,000.00         9.000.00         92,400.00           33         128         Sales         20         52,000.00         100,000.00         100,000.00           33         128         Sales         06         93,000.00         100,000.00         154,875.00           33         128         Sales         10         150,000.00         118,020.00         134,000.00         154,875.00           33         128         Sales         19         65,653.00         118,124.00         74,473.95         33.473.95           33         128         Sales         19         50,000.00         10,000.00         12,000.00         13</td><td>Amesonit         Value         No.         Date           22/4         220 Sales         04         1,50,160,00         42,044.80         1,90,260,00           23/4         220 Sales         24         02,000,00         9,000,00         9,000,00         9,000,00           33/4         128 Sales         05         90,000,00         10,000,00         10,000,00         154,975,00           33/4         128 Sales         06         13,1520,00         154,975,00         154,975,00         33/4,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         154,975,00         130,975,000         150,900,00         150,900,00         150,900,00         150,900,00         150,900,00         150,900,00         150,900,00         150,900,00         150,920,00</td><td>Ammount         Value         No.         Date         e-Wey Bill He.           22/4         -20 Sales         04         1 \$01,150.00         42,044.80         5 \$2,204.80           22/4         -20 Sales         20         62,500.00         9,000.00         92,204.80           33         128 Sales         20         65         90,000.00         100,000.00         100,000.00           33         128 Sales         06         93,000.00         100,000.00         130,000.00           33         128 Sales         06         13,1290.00         23,550.00         154,075.00           33         128 Sales         08         13,1290.00         13,020.00         13,000.00           33         128 Sales         19         50,000.00         10,000.00         13,000.00           33         128 Sales         19         50,000.00         13,000.00         13,000.00           33         128 Sales         19         50,000.00         10,000.00         13,000.00           34         129 Sales         19         50,000.00         10,500.00         14,000.00           33         128 Sales         16         43,700.00         1,52,80         15,52,90           33</td><td>Ameunit         Value         No.         Date         e-Way Bill No.         e-Way Bill Date           22/4         22/5</td></td></td></td<>	Ameunit           21/2         22/2         Ameunit           21/2         22/2         2         2         2         2         2         2         2         2         2         2         2         2 <td <="" colspan="2" td=""><td>Amenenit         Value           22/4         -20         Sales         04         1 \$00,100,00         42,044,80         592,204,80           22/4         -20         Sales         20         62,500,00         9,500,00         92,204,80           33         128         Sales         20         62,500,00         9,500,00         100,000,00           33         128         Sales         05         90,000,00         100,000,00         136,000,00           33         128         Sales         06         65,550,00         118,240,77,247,55         33         128         Sales         16         150,000,00         119,000,00         14,050,00         10,000,00         13,000,00         10,000,00         10,000,00         13,000,00         10,000,00         10,000,00         14,050,00         10,000,00         13,000,00         10,000,00         10,000,00         13,000,00         10,000,00         10,000,00         12,024,000         10,000,00         13,000,00         10,000,00         13,000,00         10,000,00         13,000,00         14,000,00         13,000,00         13,000,00         14,000,00         13,000,00         13,000,00         14,000,00         13,000,00         14,000,00         13,000,00         13,000,00         14,00</td><td>Ameunit         Value         No.           22/4         -20         Sales         04         1.50.160.00         42,044.80         5.90.204.80           22/4         -20         Sales         20         52,000.00         9.000.00         92,400.00           33         128         Sales         20         52,000.00         100,000.00         100,000.00           33         128         Sales         06         93,000.00         100,000.00         154,875.00           33         128         Sales         10         150,000.00         118,020.00         134,000.00         154,875.00           33         128         Sales         19         65,653.00         118,124.00         74,473.95         33.473.95           33         128         Sales         19         50,000.00         10,000.00         12,000.00         13</td><td>Amesonit         Value         No.         Date           22/4         220 Sales         04         1,50,160,00         42,044.80         1,90,260,00           23/4         220 Sales         24         02,000,00         9,000,00         9,000,00         9,000,00           33/4         128 Sales         05         90,000,00         10,000,00         10,000,00         154,975,00           33/4         128 Sales         06         13,1520,00         154,975,00         154,975,00         33/4,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         154,975,00         130,975,000         150,900,00         150,900,00         150,900,00         150,900,00         150,900,00         150,900,00         150,900,00         150,900,00         150,920,00</td><td>Ammount         Value         No.         Date         e-Wey Bill He.           22/4         -20 Sales         04         1 \$01,150.00         42,044.80         5 \$2,204.80           22/4         -20 Sales         20         62,500.00         9,000.00         92,204.80           33         128 Sales         20         65         90,000.00         100,000.00         100,000.00           33         128 Sales         06         93,000.00         100,000.00         130,000.00           33         128 Sales         06         13,1290.00         23,550.00         154,075.00           33         128 Sales         08         13,1290.00         13,020.00         13,000.00           33         128 Sales         19         50,000.00         10,000.00         13,000.00           33         128 Sales         19         50,000.00         13,000.00         13,000.00           33         128 Sales         19         50,000.00         10,000.00         13,000.00           34         129 Sales         19         50,000.00         10,500.00         14,000.00           33         128 Sales         16         43,700.00         1,52,80         15,52,90           33</td><td>Ameunit         Value         No.         Date         e-Way Bill No.         e-Way Bill Date           22/4         22/5</td></td>	<td>Amenenit         Value           22/4         -20         Sales         04         1 \$00,100,00         42,044,80         592,204,80           22/4         -20         Sales         20         62,500,00         9,500,00         92,204,80           33         128         Sales         20         62,500,00         9,500,00         100,000,00           33         128         Sales         05         90,000,00         100,000,00         136,000,00           33         128         Sales         06         65,550,00         118,240,77,247,55         33         128         Sales         16         150,000,00         119,000,00         14,050,00         10,000,00         13,000,00         10,000,00         10,000,00         13,000,00         10,000,00         10,000,00         14,050,00         10,000,00         13,000,00         10,000,00         10,000,00         13,000,00         10,000,00         10,000,00         12,024,000         10,000,00         13,000,00         10,000,00         13,000,00         10,000,00         13,000,00         14,000,00         13,000,00         13,000,00         14,000,00         13,000,00         13,000,00         14,000,00         13,000,00         14,000,00         13,000,00         13,000,00         14,00</td> <td>Ameunit         Value         No.           22/4         -20         Sales         04         1.50.160.00         42,044.80         5.90.204.80           22/4         -20         Sales         20         52,000.00         9.000.00         92,400.00           33         128         Sales         20         52,000.00         100,000.00         100,000.00           33         128         Sales         06         93,000.00         100,000.00         154,875.00           33         128         Sales         10         150,000.00         118,020.00         134,000.00         154,875.00           33         128         Sales         19         65,653.00         118,124.00         74,473.95         33.473.95           33         128         Sales         19         50,000.00         10,000.00         12,000.00         13</td> <td>Amesonit         Value         No.         Date           22/4         220 Sales         04         1,50,160,00         42,044.80         1,90,260,00           23/4         220 Sales         24         02,000,00         9,000,00         9,000,00         9,000,00           33/4         128 Sales         05         90,000,00         10,000,00         10,000,00         154,975,00           33/4         128 Sales         06         13,1520,00         154,975,00         154,975,00         33/4,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         154,975,00         130,975,000         150,900,00         150,900,00         150,900,00         150,900,00         150,900,00         150,900,00         150,900,00         150,900,00         150,920,00</td> <td>Ammount         Value         No.         Date         e-Wey Bill He.           22/4         -20 Sales         04         1 \$01,150.00         42,044.80         5 \$2,204.80           22/4         -20 Sales         20         62,500.00         9,000.00         92,204.80           33         128 Sales         20         65         90,000.00         100,000.00         100,000.00           33         128 Sales         06         93,000.00         100,000.00         130,000.00           33         128 Sales         06         13,1290.00         23,550.00         154,075.00           33         128 Sales         08         13,1290.00         13,020.00         13,000.00           33         128 Sales         19         50,000.00         10,000.00         13,000.00           33         128 Sales         19         50,000.00         13,000.00         13,000.00           33         128 Sales         19         50,000.00         10,000.00         13,000.00           34         129 Sales         19         50,000.00         10,500.00         14,000.00           33         128 Sales         16         43,700.00         1,52,80         15,52,90           33</td> <td>Ameunit         Value         No.         Date         e-Way Bill No.         e-Way Bill Date           22/4         22/5</td>		Amenenit         Value           22/4         -20         Sales         04         1 \$00,100,00         42,044,80         592,204,80           22/4         -20         Sales         20         62,500,00         9,500,00         92,204,80           33         128         Sales         20         62,500,00         9,500,00         100,000,00           33         128         Sales         05         90,000,00         100,000,00         136,000,00           33         128         Sales         06         65,550,00         118,240,77,247,55         33         128         Sales         16         150,000,00         119,000,00         14,050,00         10,000,00         13,000,00         10,000,00         10,000,00         13,000,00         10,000,00         10,000,00         14,050,00         10,000,00         13,000,00         10,000,00         10,000,00         13,000,00         10,000,00         10,000,00         12,024,000         10,000,00         13,000,00         10,000,00         13,000,00         10,000,00         13,000,00         14,000,00         13,000,00         13,000,00         14,000,00         13,000,00         13,000,00         14,000,00         13,000,00         14,000,00         13,000,00         13,000,00         14,00	Ameunit         Value         No.           22/4         -20         Sales         04         1.50.160.00         42,044.80         5.90.204.80           22/4         -20         Sales         20         52,000.00         9.000.00         92,400.00           33         128         Sales         20         52,000.00         100,000.00         100,000.00           33         128         Sales         06         93,000.00         100,000.00         154,875.00           33         128         Sales         10         150,000.00         118,020.00         134,000.00         154,875.00           33         128         Sales         19         65,653.00         118,124.00         74,473.95         33.473.95           33         128         Sales         19         50,000.00         10,000.00         12,000.00         13	Amesonit         Value         No.         Date           22/4         220 Sales         04         1,50,160,00         42,044.80         1,90,260,00           23/4         220 Sales         24         02,000,00         9,000,00         9,000,00         9,000,00           33/4         128 Sales         05         90,000,00         10,000,00         10,000,00         154,975,00           33/4         128 Sales         06         13,1520,00         154,975,00         154,975,00         33/4,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         130,000,00         154,975,00         130,975,000         150,900,00         150,900,00         150,900,00         150,900,00         150,900,00         150,900,00         150,900,00         150,900,00         150,920,00	Ammount         Value         No.         Date         e-Wey Bill He.           22/4         -20 Sales         04         1 \$01,150.00         42,044.80         5 \$2,204.80           22/4         -20 Sales         20         62,500.00         9,000.00         92,204.80           33         128 Sales         20         65         90,000.00         100,000.00         100,000.00           33         128 Sales         06         93,000.00         100,000.00         130,000.00           33         128 Sales         06         13,1290.00         23,550.00         154,075.00           33         128 Sales         08         13,1290.00         13,020.00         13,000.00           33         128 Sales         19         50,000.00         10,000.00         13,000.00           33         128 Sales         19         50,000.00         13,000.00         13,000.00           33         128 Sales         19         50,000.00         10,000.00         13,000.00           34         129 Sales         19         50,000.00         10,500.00         14,000.00           33         128 Sales         16         43,700.00         1,52,80         15,52,90           33	Ameunit         Value         No.         Date         e-Way Bill No.         e-Way Bill Date           22/4         22/5

- 5. Enter the e-Way Bill No., e-Way Bill Date, Consolidated e-Way Bill No. and Consolidated e-Way Bill Date, as applicable for each transaction.
- 6. Save the report.

### e-Way Bill Report

Displays invoices that have e-Way Bill number and date.

- Go to Gateway of Tally > Display > Statutory Reports > GST > e-Way Bill > e-Way Bill Report. Alternatively, you can press Ctrl+R from Export for e-Way Bill or Update e-Way Bill Information reports to view this report.
- In this report, you can:
- o Click **F4: party** and select the required party ledger.
- o Press **Ctrl+G** for status-wise view of **Export for e-Way Bill** report.
- o Press **Ctrl+I** to enter the e-Way Bill number and date in the **Update e-Way Bill Information** report.
- Press Ctrl+W to enter the e-Way Bill details for the invoice in Manage e-Way Bill screen (same as Statutory Details screen of the invoice).

### **Invoices with e-Way Bill Information**

• Press **Ctrl+O** to open the GST portal.

### **Consolidated e-Way Bill View**

• Go to Gateway of Tally > Display > Statutory Reports > GST > e-Way Bill > e-Way Bill Report .

• Click <u>C</u>: **Consolidated** to view the grouping based on mode, vehicle number, place and state.

e-Way Bill I Consolidates	d e-Way Bill Vie	w	National Enterprises				Fe	Ctri + M =	😰: Period
Date	Particulars	GSTIN		Vch Type	Vch No.	Invoice Amount	e-Way Bill No.	e-Way Bill Date	
Mode: Air, S	tate: Karnataka								FID Party
2-2-2018 Mi	etvo Liventeid .	22 IB		Salet	16	92 400 00	33002001010	2-2-2018	- Hereity
2-2-2018 M4	etro Limited	33.0 28		Sales	18	89,000.00	271950065555	2-2-2018	
Mode: Rail, 1	State: Karnatak								C Invoice-wise
2-2-2018 M		33/1 ZB		Delivery Note	1		123322111111	2-2-2018	El Export Controlida
2-2-2018 Me		33-1 ZB		Delivery Note	2	75,958.60	123456891225	2-2-2018	
Mode: Road,	, Vehicle No.: K	A124563, State: Karnataka							Un Update Consolidated
2-2-2018 Me		33/0 28		Sales	17	89,500.00	1920001111111	2-2-2018	
Mode: Road,	Vehicle No.: K	A17TR8189, Place: Bangalore, State: Ka	ienataka						
	ran Enterprises	27 2D		Sales	01		1200011111111	2-2-2018	G Pending for Exp
	ran Enterprises	27 20		Sales	02		121111111111	2-2-2018	
	ran Enterprises	27 2.2		Sales	03	11,35,750.00	129199119991	2-2-2018	In Update e Way Bill I
Selected and considerational	a ball and a second second second	Al1EC1729, State: Karnataka							
2-2-2018 Me		33 ZB		Saleti	12		191829911111	2-2-2018	W. Miriaga a-Weir B
2-2-2018 Me		33		Sales	13	1,72,291.80	102991110001	2-2-2018	Consult south
		S5162E11, State: Karnataka							
	encon Traders	29 12W		Sales	15	61,600.00	102999130011	2-2-2018	
State: Karna								constant.	
2-2-2018 Me	the Limited	33 ZB		Sales	14	1,38,945.00	110000111111	2-2-2018	
Q: Qut						Easter	Calart En	ace: Select Al	F12: Configure
	- 11					apace	Towned 35	Card = N	ED: Value

In this report, you can:

- o Click <u>C</u>: Invoice-wise to view the details of individual invoices.
- o Press **Ctrl+U** to enter the consolidated e-Way Bill invoice number and date.
- Select more than one invoice (press Spacebar), and press Ctrl+E to create JSON for consolidated invoices as shown below:

Ex	cporting Details for Consolidated e-Way Bill
Language Format Export Location Output File Name Open Exported File	: Default (All Languages) : JSON (Data Interchange) : C:\Tally.ERP9 : Cons.Ewaybill_29 Z0_130218_164724.json ? Yes
	Update Consolidated Details
Mode. Vehicle No. From Place State	
(Note: The details wi	ill be updated in all the selected transactions.)

The options in **Update Consolidated Details** appear only when the details are not provided in the invoices selected for export. The **Mode**, **Vehicle No.**, **From Place** and **State** entered here, will be updated in the invoices.

Press **Ctrl+O** to open the GST portal.

### Export Data to JSON preparation tool, and Create JSON

When you save the invoice enabled with the option to **Export e-Way Bill details from invoice after saving**, the **Export Details for e-Way Bill** screen appears. The default format is set to JSON e-Way Bill Details (Data Interchange). To download the tool, and export:

- 1. Press **Ctrl+O** from **Export for e-Way Bill** or **e-Way Bill Reports**, to open the <u>GST</u> <u>portal</u>.
- 2. Click e-Way Bill System > Click here to go to e-Way Bill Portal .
- 3. In the e-Way Bill system , click Help > Tools > Bulk Generation Tools .
- 4. Under JSON Preparation Tools, click E-Waybill JSON Preparation (Generation of EWB by Common enrolled transporter included in this version). The file EWB\_Preparation\_Tool0219.xlsm gets downloaded.
- 5. Copy the downloaded file to the **Export Location** of Tally.ERP 9.
- 6. In the **Export for e-Way Bill** screen, click **Ctrl+E**.
- 7. Select **Excel (Spreadsheet)** as the **Format**. If the template is not available in the **Export Location**, the message appears as shown:

-
Enon Eh ?
The e-Way Bill Excel utility given by the department do- es not exist. Copy the Excel utility to the Export Location.

Download the tool from the e-Way Bill System of the <u>GST portal</u> and copy it in the **Export Location** of Tally.ERP 9.

Expor	ting Details for e-Way Bill	
Format Export Location Output File Name Open Exported File	: EWB_Preparation_Tool.xlsm	
		Export ? Yes or No
. Press <b>Enter</b> to export the	e data.	
. The file opens. Click <b>Vali</b>	<b>date</b> . On successful validation click l	Prepare JSON .
.0. Upload the JSON file to p	portal to generate the e-Way Bill.	-
	*** Chapter End ***	